**Budget Justification**

**A. Senior Personnel**

*Principal Investigator.* Faculty Name, PhD (XX% effort OR XX summer months). Dr. NAME will … *description of role and responsibilities*.

Clark University faculty salaries are based on the 9-month academic year. Summer faculty salary for up to 3 months is based on the rate of pay in place in the month of May. All salary projections include an annual cost of living increase of 3.0%.

**B. Other Personnel**

*Post-doctoral Researcher*. (% effort, e.g., 9-month, 12-month, etc.). Describe role and responsibilities…

*Graduate Research Assistant*. (% effort, e.g., full academic year, summer months) Describe role and responsibilities…

Graduate student salaries are based on the current Graduate Student Union Agreement with Clark University. All salary projections include an annual cost of living increase of 3.0%.

*Undergraduate Research Assistants*. Description of responsibilities and activities and basis for pay, e.g., ## hours per week, # of weeks, during AY, or during summer months…

**C. Fringe Benefits**

Fringe benefit rates are based on Clark University’s federally negotiated rates currently in effect. The fringe benefit rate for full-time tenure track faculty during the academic year is 45.9%. The fringe benefit rate for faculty summer salary is 13.5%. The fringe benefit rate for a full time Post-doctoral Researcher is 26.1%. A 9.7% fringe rate is applied to full-time graduate student wages during the academic year. A fringe rate of 9.7% is applied to graduate and undergraduate student wages during the summer months.

**D. Equipment**  - *provide detail and cost basis*.

**E. Travel**

1. Domestic - Funds are requested for … *provide basis for travel estimates i.e., airfare, lodging per night, per diem, etc. Also, number of trips anticipated and be specific as to conferences if known.*

2. International – *same as above*

**F. Participant/Trainee Support Costs** – none requested

**G. Other Direct Costs**

1. Materials and Supplies

*Provide detail for materials needed and why they are needed. Provide basis for cost estimate.*

1. Publications
2. Consultant Services

*Provide detail on consultant: what they will do, why their expertise is needed, and a basis for the cost, i.e., rate per hour, number of hours.,*

1. Computer Services
2. Subawards

*For most federal proposals, the subaward organization will provide their own Budget and Budget Justification. Insert: See NAME of Institution’s Subaward Budget*

1. Other

*Other items that don’t fall into the categories above.*

**H. Total Direct Costs**

Total Direct Costs for this project are…

1. **Indirect Costs**

Indirect costs are calculated at Clark University’s federally negotiated rate of 50.3% of Modified Total Direct Costs (MTDC) effective June 1, 2022, through May 31, 2026. Indirect costs for this project are …

Note: *The MTDC base consists of all salaries and wages, fringe benefits, materials and supplies, services, travel, and subcontracts up to the first $25,000 each. The MTDC base excludes any budgeted amounts for equipment, capital expenditures, tuition remission, rental of off-site facilities, scholarships and fellowships, participant support, and the portion of each sub-award in excess of $25,000.*

**J. Total Direct and Indirect Costs**

Total Project Costs are …